

**THE WOOD FAMILY TRUST**  
(Charity Number: SC037957)

**TRUSTEES' ANNUAL REPORT AND ACCOUNTS**

**31 MARCH 2012**

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**THE WOOD FAMILY TRUST**  
**TRUSTEES' ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2012**

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**THE WOOD FAMILY TRUST**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

**TRUSTEES**

Sir Ian C Wood                      Chairman  
Lady Helen Wood  
Garreth RC Wood  
Graham Good

**ORGANISATION**

The day to day management of the charity is delegated to Jo Mackie, Chief Executive.

**PRINCIPAL ADDRESS**

John Wood House  
Greenwell Road  
ABERDEEN  
AB12 3AX

**AUDITORS**

Anderson Anderson & Brown LLP  
9 Queens Road  
ABERDEEN  
AB15 4YL

**BANKERS**

Clydesdale Bank  
Riverside Branch  
Unit 19 North Esplanade West  
ABERDEEN  
AB11 5RJ

**SOLICITORS**

Turcan Connell  
Princes Exchange  
1 Earl Grey Street  
EDINBURGH  
EH3 9EE

## **THE WOOD FAMILY TRUST TRUSTEES' ANNUAL REPORT**

The Trustees submit their report and the audited accounts of The Wood Family Trust ("WFT") for the year ended 31 March 2012.

Legal and administrative information set out on the previous page forms part of this report. The accounts comply with current statutory requirements, the Trust Deed and the Statement of Recommended Practice - Accounting and Reporting by Charities (revised March 2005).

The Wood Family Trust was established by Sir Ian Wood and family and was officially launched on the 14<sup>th</sup> September 2007. The Trust is a Scottish based charity with a global outlook.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Nature of Governing Document**

The Wood Family Trust is a recognised charity in Scotland (charity number SC037957) governed by its Trust Deed.

#### **Organisational Structure**

The board of Trustees administer the charity. A Chief Executive is appointed by the Trustees to manage the day to day operations of the charity.

The Trust's governing document is its Trust Deed.

#### **Recruitment and Appointment of Trustees**

The powers for appointment and removal of Trustees are set out in the Trust Deed.

It is the Trust's policy to seek to appoint trustees who have a specific interest in its objects or whose skills can complement those already in place.

#### **Induction and Training of Trustees**

The Trustees have been given appropriate information and training regarding their legal roles and responsibilities upon appointment to the Board.

#### **Risk Management**

The Trustees have assessed the major risks to which the Trust is exposed, in particular those related to the operations and finance of the Trust and are satisfied that systems are in place to manage the exposure to major risk.

### **TRUST OBJECTIVES AND ACTIVITIES**

The Trust Deed empowers the Trustees to apply the Trust Fund for the benefit of such purposes, objects or institutions, charitable in law, as the Trustees think fit.

The Wood Family Trust's chosen objectives are (1) making markets work for the poor in Sub Saharan Africa (anticipated to be 75% of the Trust's investment), and (2) encouraging young people to become enterprising, independent, tolerant and caring members of society in the UK (anticipated to be 25% of the Trust's investment). The Trust generally applies the principles of venture philanthropy investing both money and expertise to achieve systemic change within its chosen areas. Sometimes we lead projects and in others we take an active supporting role with strategic partners. We are generally involved in developing the principles of the project, the investigation and implementation plan, and training, guidance and performance evaluation to enable sustained and successful programmes.

## THE WOOD FAMILY TRUST TRUSTEES' ANNUAL REPORT

### Chairman's Review

#### EXECUTIVE SUMMARY

The Wood Family Trust is now in its fifth year of operation and we continue to develop our Venture Philanthropy model by applying good business principles and practice to our charitable investments and partnerships. Our role in project management has increased as we have taken the operational lead in several of our strategic investments both in Sub Saharan Africa and the UK, and our direct staff costs are increasing accordingly.

During the last twelve months, we have seen some real signs of success in both the Making Market's Work in Sub Saharan Africa and the Developing Young People in Scotland portfolios. We are obviously keen to ensure this success is sustained and will remain innovative in our application of management and finance as well as working with other private, public, and charitable partners.

In our Sub Saharan Africa portfolio, WFT, working with Lord David Sainsbury's Gatsby Charitable Foundation (Gatsby), has developed a diverse range of partnership projects in the Tanzanian and Rwandan Tea Sectors. In Tanzania, our early initiatives under our Chai Project (Chai means Tea in Kiswahili) are now beginning to have some positive impact and in Rwanda our Imbarutso Project (Imbarutso means "to catalyse" in Kinyarwanda) is in the process of developing its implementation plan.

Thus, our focus in Sub Saharan Africa is on working with smallholder farmers in the tea industry and we have become specialists in this sector. Our next project will likely be to work with the tea industry in Uganda.

Since our inception in 2007, WFT's focus in the UK has shifted significantly to concentrate on the citizenship, tolerance and enterprise agendas. We are finding the best opportunities for leverage and creating systemic impact is by working through the Scottish School system and in 2011/12 we have focused the majority of our finance and management on two key projects:

- Youth and Philanthropy Initiative (Scotland)
- Get Into (Scotland)

In addition, we're in the first year of the Global Teachers Programme, a pilot which has the potential to develop into a significant project. We also continue to support a number of young people in the North East of Scotland to volunteer in some of the more challenging countries around the world.

When we first started the Wood Family Trust in 2007, the intention was to spend £50 million over a five to ten year period. Now, after the first 5 years, we believe our funds will extend possibly up to 15-20 years. This is partly due to the additional funds leveraged from the partnerships we have developed, but we are also finding that strategically placed finance, backed by strong implementation management, can produce impressive results without the requirement for high levels of spend.

#### CHARITABLE ACTIVITIES AND FINANCIAL COMMITMENTS MADE DURING THE 2011/12 YEAR:

##### Making Markets Work for the Poor in Sub Saharan Africa (implemented by WFT's wholly owned subsidiary - WFT Africa)

We believe we will only effect change by helping local people and communities to help themselves in a way that is consistent with their culture and way of life. Money alone cannot realise the vision, but the effective application of market analysis, quality minds, effective delivery partners and local private enterprise will, we believe, create sustainable change. Our role is to facilitate employment and business activities through supporting the development of markets in growth sectors. We analyse sector value chains and unblock key constraints from primary production through to processing, distribution, and eventually to the end market and consumer. We are focused on the tea industry and our initial countries are Tanzania and Rwanda, with the intention of extending this next to Uganda.

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Key to our success is the quality and commitment of our small management team led by David Knopp in Africa and our growing experience in implementing solutions.

WFT Africa is currently working in partnership with The Gatsby Foundation (Lord David Sainsbury's philanthropic vehicle) on two tea projects; Chai in Tanzania and Imbarutso in Rwanda with WFT leading, but working in full consultation with Gatsby. The finance allocation referred to in this Chairman's Review reflects the full costs allocated to each project.

**"Chai - Kwa Maendeleo ya Tanzania" (Tea - For the development of Tanzania) - £835,000**

"Chai" was launched in September 2009 with the intention of committing up to US\$9 million, over a six year period, in the Tanzanian tea sector. The aim of this investment is to double smallholder tea production, increase farmers' profits and increase the competitiveness of the sector.

When Chai became operational, tea was the fourth largest export crop in Tanzania with US\$28.7 million in export earnings. There were approximately 30,000 smallholders directly engaged in tea production and from a combination of estate workers and smallholder producers, the sector supported over 50,000 families. However, despite being a valuable export, the Tanzanian tea industry's growth was limited due to a number of significant challenges:

- Low smallholder productivity and yields (the national average in 2007 was 900 kg made tea per hectare compared to 2,000 kg in Kenya)
- Limited access to inputs such as fertilisers, and ineffective extension services
- Poor industry regulation
- Lack of business experience of farmers
- Low green leaf price and poor margins for farmers (small holders were paid 26% of the made tea price)
- Poor rural road and green leaf collection infrastructure
- Low quality of made tea and poor reputation on the world markets
- Smallholders lacking the ability to represent their commercial interests in the processing factories.

We are now nearing the halfway point with respect to the original six year timeline and have made some progress towards sustainable impact against the original targets, as well as effectively tackling some of the challenges outlined above with a portfolio of activities in partnership with the processing factories, smallholder associations and the public institutions responsible for tea.

Chai has specifically placed three matching grants with private processing factories to encourage commercially sustainable services to 21,000 smallholder farmers, supported the Tea Board of Tanzania to introduce a new pricing mechanism for all 30,000 smallholder tea farmers, worked with a smallholder tea farmer association to improve its management and efficiency as the representation body of 15,000 tea farmers and is working with the Tanzania Smallholder Tea Development Agency to pilot a land titling project in a district of Tanzania, which if successful, will be rolled out nationally.

In summary, with the support of Chai finance and management, the following changes for all 30,000 smallholders in Tanzania have taken place since the inception of the project:

- Average smallholder share of made tea prices has risen from 26% to 34%
- Average smallholder yields have risen from 950kg made tea per hectare to 1,100kg made tea per hectare, an increase of 22%
- Average smallholder profits per hectare have increased by 70% from around US\$126 in 2009 to around US\$218 in 2011/12 although the average tea farmer only has 0.4 hectares of tea.

Where Chai has concentrated support with specific interventions and geographies, the impact on yields and profit per hectare is higher than the national average.

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**Imbarutso - Win Win for Rwanda Tea - £359,000 (direct charitable activities)**

“Imbarutso” is WFT’s second Making Markets Work for the Poor project in Sub Saharan Africa, launched in March 2011, and is again in partnership with the Gatsby Charitable Foundation.

Again focused on improving the smallholder farmers performance and earnings in the tea industry, “Imbarutso” will invest up to US\$9 million over a six year period with the aim of:

- Increasing smallholder net income
- Turning smallholder farmers into viable and efficient Micros & Small Enterprises (MSE’s)
- Increasing the competitiveness of the sector

Rwandan tea is among the highest quality in the world. With production spread throughout 11 Districts, tea is Rwanda’s second most significant export earner and a vital source of income, supporting the livelihood of over 30,000 smallholder businesses and 60,000 households.

In looking to successfully develop Rwanda’s tea industry, there are two important competitiveness issues. Firstly, Rwanda produces 24,000 Metric Tonnes per annum of made tea (approximately 7% of Kenya’s annual output) and even with a planned increase to 35,000 Metric Tonnes by 2015, Rwanda’s relative production will remain modest. Secondly, through existing and new planting, about 65% of Rwanda’s tea will come from smallholder farmer production which is sold to the large tea plantations that have a monopoly position in their immediate catchment area.

To expand the area under production and significantly increase the volume and quality of tea, a win-win balance must be achieved whereby smallholder farmers have the appropriate financial incentive and professional support services, whilst factories are able to improve their throughput and profitability. If successful, we can potentially transform 30,000 smallholder farmers, into viable and efficient MSE’s with the capability of improving their rural economies. In addition, there is a requirement to ensure a fairer distribution of the value chain proceeds between the producer and processor to encourage smallholder farmers to invest in increased yield, quality and quantity.

Based on the above position, Imbarutso is developing an implementation plan which will look at working with Government, Private Factories, and Smallholder co-operatives to develop projects which would have significant benefits to the smallholder farmer as well as the industry. RTI (Rwanda Tea Investments) has been established as a charitable company to support the plan.

**Developing Young People in Scotland**

Our principal objective here is to improve tolerance and encourage citizenship values and enterprise in Scotland’s young people. Our programmes focus on:

- Citizenship including Global Citizenship and encouraging philanthropy in young people
- Enterprise Education
- Enabling Positive Destinations into Employment, Education and Training

Our main projects financed and under WFT Management during 2011/12 include:



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**The Youth and Philanthropy Initiative (YPI) £311,000 grant commitments and direct charitable activities**

WFT is responsible for the management of YPI in Scotland under an agreement with its creators the Toskan Casale Foundation. This project has now emerged as a significant programme within the Scottish secondary education system. YPI has been cited by five of Her Majesty's Inspectorate for Education (HMIE) in Scotland Reports as an example of best practice in Citizenship Education, specifically referencing its ability to develop wider achievement and enrich the life of the school.

YPI is a fully resourced and supported, curricular based, active citizenship programme which is delivered by teachers, with YPI staff support. Within each YPI secondary school, a whole year group (S2-S6) embarks on a research based project in small teams. Each team works together to analyse their community, identify a prominent social issue they feel strongly about, and research the local, grassroots charities involved in working on their chosen issue. After selecting their charity, each team then focuses on how it is financed, how it operates and what its main challenges are. Selected teams from the school then present to a panel of judges, and the most discerning and impassioned presentation group is awarded £3,000 for their chosen charity. YPI is generally delivered over a school term (8-12 weeks), and is now established in a broad range of curricular areas including Guidance, Modern Studies, RMPs, and Business Studies.

During the 2011/12 academic year, YPI will have been delivered in 54 schools across seven local authorities (Aberdeen, Aberdeenshire, Glasgow, Renfrewshire, East Dunbartonshire, Edinburgh and Perth & Kinross), engaging 6,680 young people and 306 teachers. There will be in excess of 200 charities represented at school finals, and a total of £162,000 being granted to 54 local charities across each of the participating local authorities.

To evidence the positive impacts and outcomes YPI has on schools, young people, charities and communities, WFT commissioned York Consulting to undertake a two year UK wide evaluation of the programme. The results, finalised in March 2012, place YPI as a peer leader in citizenship education, citing its importance in the delivery of Curriculum for Excellence key learning outcomes. The final report concluded that YPI enhances pupils' skills acquisition and development, supports school engagement, and relationships with the broader school community. Key findings from the report and our own internal monitoring and evaluation systems show:

- 100% of teachers who engaged with YPI felt that both students' teamwork and presentation skills had been developed.
- 100% of teachers state that YPI has a positive impact upon lower achieving students.
- 93% of teachers state that YPI has helped them deliver Curriculum for Excellence.
- 98% of students know more about the issues in their local community through participation in YPI.
- 84% of students are making charity visits.
- 99% of students stated their teamwork and communication skills have developed as a result of YPI.
- The £3,000 prize fund charities benefited from increased local awareness and opportunities for volunteer recruitment.

Furthermore, an increasing number of schools have reported continued engagement with the wider community post YPI, either through pupils presenting their final presentations to the wider school during assemblies, teachers using YPI as a tool for in service days, additional fundraising or volunteering.



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To ensure YPI continues to expand, WFT is currently working in partnership with the Bank of Scotland (regional funders of the Greater Glasgow area) and The Gannochy Trust (regional funders in Perth & Kinross), and is actively seeking other regional partners to support growth in new and existing regions. During 2011/12, WFT set up WFT Trading Limited, a company limited by shares, to attract external sponsorship and maximise funds from current and potential funders.

Looking ahead, WFT will continue to find efficient and effective ways of delivering YPI without compromising experiential learning. In 2011/12 WFT made a significant investment into additional support materials and teaching resources, enabling WFT to make operational cost efficiencies whilst supporting teachers to independently deliver YPI and embed it into the curriculum and across the school.

In the 2012/13 academic year, YPI will be operational in 81 Scottish secondary schools. The Highlands will become the eighth local authority to participate in the programme and WFT will be working in partnership with Scottish and Southern Energy who will fully fund the delivery of YPI in seven secondary schools across the Highlands.

**Get Into: The Prince's Trust - £242,210 committed during 2007/2008; £49,353 committed during 2009/10; and £424,364 committed during 2011/12**

Aimed at 16-25 year olds, the Get Into programme is a short, fast paced course designed to give young people the skills and qualifications necessary to gain employment. Get Into helps prepare participants for the world of work by offering work experience; industry recognised certification; mentoring and confidence building.

The Wood Family Trust's initial investment into The Prince's Trust was to facilitate the expansion of the Get Into programme over a three year period, supporting 47 courses in Glasgow and Edinburgh. During the three year investment, 622 young people engaged with the programme, 90% completed it and 65% moved onto a positive destination within three months of completing the programme.

In 2009/10, the Wood Family Trust made a second, three year commitment to The Prince's Trust, this time supporting the expansion of Get Into Retail in Aberdeen through a new franchise delivery model.

Based on the success of the first two investments, during 2011/12, the Wood Family Trust made a third, three year commitment of £424,364 to The Prince's Trust and the Get Into programme. Between 2011/12 and 2013/14 the investment will enable The Prince's Trust to double the number of courses provided per annum from 24 to 48 and provide positive destination opportunities for 1,451 young people within established and emerging employment sectors.

**Global Teachers Programme (Link Community Development Scotland): (£261,066 grant committed during 2011/12)**

During 2011/12 and 2012/13 the Wood Family Trust will be investing £261,000 in Link Community Development - Scotland (LCDS) to deliver a pilot programme which will support 40 Scottish primary Head teachers and School teachers to embed Global Citizenship and International Education within their school, the school's learning community, and the local authority.

Developed in line with the Scottish Curriculum for Excellence (CfE), the Global Teachers Programme provides an opportunity for professional development through a five week placement in Ugandan and Ghanaian schools during the Scottish summer holidays. The experience will provide participating teachers with a unique insight into another culture enabling them to deliver quality international education within their African classroom and school. Upon return to Scotland, the Teachers will be supported by Link Community Development to embed global citizenship into their school and wider school community through curricular based activity and school linking.

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The first cohort of teachers to participate during the summer of 2012 includes two Head teachers and seven teachers from nine Aberdeenshire Primary Schools. In 2013 we expect Head teachers and teachers from over 30 primary schools from an additional two local authorities to participate in the second year of the pilot.

Throughout the two year pilot we expect participating teachers to significantly influence not only the young people in their immediate classrooms, but also pupils in the wider school and local authority area, impacting in the region of 12,000 Scottish pupils.

### **Project Exits**

As part of our strategy to focus on programmes in which we are actively involved, WFT has exited from the Positive Coaching Scotland project with whom we have very much enjoyed our association and contribution over the last four years. Our role has been positively acknowledged.

The Enterprise Education pilot launched at Kincorth and Ellon Academies during 2010, in partnership with Aberdeen City Council and Aberdeenshire Council, has also come to a conclusion at the end of the 2011/12 academic year. The pilot developed a number of enterprise challenges as well as placing a revolving fund to encourage and set up school businesses. Both schools are now delivering the challenges independently as well as starting two school businesses which we hope will benefit the wider school community in the longer term.

### **City Garden Project**

Wood Family Trust has undertaken to provide £50m as part of the private sector anticipated £70m contribution to a major £140m infrastructure project in Aberdeen to create a new city centre garden, civic space and significant cultural and recreational facilities. WFT also undertook to meet any cost over run on the project, up to £35m. The balance of the finance was coming £20m from the private sector and £70m from a Scottish Government Tax Incremental Finance scheme.

The project has been developed by Aberdeen City Gardens Trust under the direction of the Aberdeen City Council led Project Management Board and supported by Aberdeen City and Shire Economic Future. In the course of the year under review, an international design competition led to the design jury choosing a preferred design. Because there were clearly diverse views in the City, WFT undertook to meet 80% of the cost of a Referendum held by Aberdeen City Council. This was carried out in February this year and resulted in a positive vote for the project to go ahead.

Subsequent to the end of the year under review, the Scottish Local Authority election resulted in a change in the Aberdeen City Council Administration and the new Council has, by a narrow majority, voted not to proceed with the scheme, leaving Wood Family Trust with no alternative but to withdraw the offer of financial support. We continue to believe there is a very strong economic and business case for the project, and have indicated that if there is a change in Council thinking over the next 12 months we would be prepared to re-discuss possible support for the project, although no guarantee could be given that the funds would still be available.

Wood Family Trust has supported and financed the preparation and start up costs, plus paid for 80% of the cost of the Referendum and the commencement of the design programme with the chosen architects. Altogether, we will have spent more than £1m and this is clearly a very disappointing outcome. However, the Trustees judged this to be a high value transformational project for Aberdeen which would have facilitated the regeneration of its city centre with significant positive implications for the City's long term economy. Thus the risk involved in providing the front end investigation and early design capital was deemed worthwhile.

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**PLANS FOR THE YEAR AHEAD**

Our Sub Saharan Africa programmes during 2012/13 will be focused on:

- Development of a Rwandan implementation strategy
- Continuing the successful implementation of the Chai Project in Tanzania.
- Developing a third tea sector project, likely to be in Uganda, during the latter quarter of the year. However, this will be dependent on growth and the resource requirement for Chai and Imbarutso during the 2012/13 period.
- Continue growing our in-house knowledge and expertise in the tea industry with additional resource and skills.

Our activities in the UK for 2012/13 will be focused on:

- Developing the YPI project across Scotland with a view to increasing to 81 schools during the school year.
- Assessing the opportunity to develop the Global Teachers Programme post pilot.
- Supporting the The Prince's Trust's Get Into Programme in Scotland.

**Management and Staff**

Venture philanthropy is very similar to a business in that the success of our efforts is dependent on the quality and commitment of our management team and staff. Under the overall leadership of Jo Mackie, and with David Knopp in Africa, and Alison MacLachlan in the UK, we have a professional, innovative, dedicated and caring team which gives us the confidence that we will significantly achieve our increasingly ambitious objectives.

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TRUSTEES' ANNUAL REPORT**

**FINANCIAL REVIEW**

The net incoming resources for the period, amounting to £26.8m (2011 - £1m) have been dealt with as shown in the Statement of Financial Activities.

The Trustees have prepared Accounts which are in accordance with current statutory requirements, the Trust Deed and the 2005 Statement of Recommended Practice - Accounting and Reporting by Charities.

The income of the Group for the year ending 31 March 2012 was £29.2m (2011 - £2.5m) which includes £28.1m (2011 - £1.8m) of donations (including associated gift aid) received in the year from Sir Ian Wood and £58,000 (2011 - £293,000) of other donations. In addition to this investment income of £992,000 (2011 - £438,000) was earned during the year. Charitable expenditure was £2.3m (2011 - £1.5m) which includes £1,039,000 (2011 - £541,000) of grants committed to during the year ended 31 March 2012, £909,000 (2011 - £568,000) of direct costs and £377,000 (2011 - £352,000) of support costs. The total value of grant commitments outstanding at 31 March 2012 was £1,322,000 (2011 - £872,000) and these are scheduled to be paid over the next 5 years.

The portfolio of Wood Family Trust investments at 31 March 2012 had a total value of £18.5m (2011 - £38.2m) with a further £48.6m (2011 - £7.8m) being held in cash deposits. The shareholding in Wood Group PLC was sold for £22.2m in June 2011 as part of the tender offer by the company and shares in Wood Group PLC with a value of £3.5m were donated to Wood Family Trust by Sir Ian Wood in March 2012. The value of the investments reflects a loss of £1.0m (2011 - £10.6m gain) during the year. The investment objective of the investment portfolio continues to be to obtain capital growth over the long term. Depending upon market conditions, the Trustees may allocate further amounts to investments once a clearer position is established on the likely investment programme for the next few years.

**Reserves**

Due to the uncertain economic climate the Trustees are keeping high cash reserves and will consider a prudent investment programme over the coming 12 months, taking into account the current economic uncertainties as well as aiming to maintain a level of free reserves to enable the charity to sustain its charitable activities.

**PROVISION OF INFORMATION TO AUDITORS**

As far as the Trustees are aware, there is no relevant audit information of which the trust's auditors are unaware and we have taken all the steps that we ought to have taken as trustees in order to make ourselves aware of any relevant audit information and to establish that the trust's auditors are aware of that information.

**AUDITORS**

Anderson, Anderson & Brown LLP have expressed their willingness to continue in office and a resolution proposing their re-appointment will be submitted at the annual general meeting.

Signed on behalf of the Board of Trustees

  
Trustee - Sir Ian Wood

11 SEPTEMBER 2012  
Date

**THE WOOD FAMILY TRUST**  
**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE WOOD FAMILY TRUST**

We have audited the financial statements of The Wood Family Trust for the year ended 31 March 2012 set out on pages 14 to 33. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 44(1c) of the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with that Act.

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the charity's trustees; and the overall presentation of the financial statements.

In addition, we read all the information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31 March 2012 and of the group's and parent's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE WOOD FAMILY TRUST**  
(continued)

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

*Anderson Anderson & Brown LLP*

Anderson Anderson & Brown LLP

Statutory Auditor

Aberdeen

Anderson Anderson & Brown LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

*14 SEPTEMBER 2012*



**THE WOOD FAMILY TRUST**  
**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2012**

	Note	Unrestricted Funds £'000	Restricted Funds £'000	2012 £'000	2011 £'000
<b>INCOMING RESOURCES</b>					
Voluntary income	2	28,113	58	28,171	2,059
Investment income	3	992	-	992	438
<b>TOTAL INCOMING RESOURCES</b>		<b>29,105</b>	<b>58</b>	<b>29,163</b>	<b>2,497</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	4	2,203	122	2,325	1,461
Governance costs	6	30	-	30	23
<b>TOTAL RESOURCES EXPENDED</b>		<b>2,233</b>	<b>122</b>	<b>2,355</b>	<b>1,484</b>
<b>NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>26,872</b>	<b>(64)</b>	<b>26,808</b>	<b>1,013</b>
<b>OTHER RECOGNISED (LOSSES)/ GAINS</b>					
(Losses)/gains on investment assets	10	(967)	-	(967)	10,647
<b>NET MOVEMENT IN FUNDS</b>	7	<b>25,905</b>	<b>(64)</b>	<b>25,841</b>	<b>11,660</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		45,010	187	45,197	33,537
Total funds carried forward	16	70,915	123	71,038	45,197

The Trust has made no gains or losses other than as reported above.

THE WOOD FAMILY TRUST  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2012

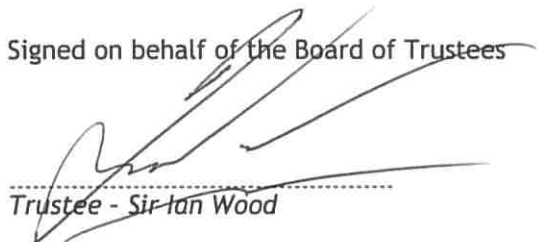
	Note	Unrestricted Funds £'000	Restricted Funds £'000	2012 £'000	2011 £'000
INCOMING RESOURCES					
Voluntary income	2	28,113	58	28,171	2,059
Investment income	3	992	-	992	438
TOTAL INCOMING RESOURCES		<u>29,105</u>	<u>58</u>	<u>29,163</u>	<u>2,497</u>
RESOURCES EXPENDED					
Charitable activities	4	2,266	122	2,388	1,419
Governance costs	6	14	-	14	3
TOTAL RESOURCES EXPENDED		<u>2,280</u>	<u>122</u>	<u>2,402</u>	<u>1,422</u>
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		26,825	(64)	26,761	1,075
OTHER RECOGNISED (LOSSES)/ GAINS					
(Losses)/gains on investment assets	10	(967)	-	(967)	10,647
NET MOVEMENT IN FUNDS	7	25,858	(64)	25,794	11,722
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>44,968</u>	<u>187</u>	<u>45,155</u>	<u>33,433</u>
Total funds carried forward	16	<u>70,826</u>	<u>123</u>	<u>70,949</u>	<u>45,155</u>

The Trust has made no gains or losses other than as reported above.

THE WOOD FAMILY TRUST  
CONSOLIDATED BALANCE SHEET - 31 MARCH 2012

	Note	2012 £'000	2011 £'000
FIXED ASSETS			
Investments	11	18,547	38,188
Tangible fixed assets	12	51	26
		<u>18,598</u>	<u>38,214</u>
CURRENT ASSETS			
Debtors	13	5,393	207
Cash at bank and in hand		48,638	7,757
		<u>54,031</u>	<u>7,964</u>
CREDITORS: <i>amounts falling due within one year</i>	14	1,049	639
NET CURRENT ASSETS		<u>52,982</u>	<u>7,325</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		71,580	45,539
CREDITORS: <i>amounts falling due after more than one year</i>	15	542	342
NET ASSETS		<u>71,038</u>	<u>45,197</u>
FUNDS			
Unrestricted funds	16	70,915	45,010
Restricted funds	16	123	187
		<u>71,038</u>	<u>45,197</u>

Signed on behalf of the Board of Trustees

  
Trustee - Sir Ian Wood

14 SEPTEMBER 2012  
Date

THE WOOD FAMILY TRUST  
BALANCE SHEET - 31 MARCH 2012

	Note	2012 £'000	2011 £'000
FIXED ASSETS			
Investments	11	18,547	38,188
CURRENT ASSETS			
Debtors	13	5,283	181
Cash at bank and in hand		48,225	7,487
CREDITORS: <i>amounts falling due within one year</i>	14	53,508 709	7,668 503
NET CURRENT ASSETS		52,799	7,165
TOTAL ASSETS LESS CURRENT LIABILITIES		71,346	45,353
CREDITORS: <i>amounts falling due after more than one year</i>	15	397	198
NET ASSETS		70,949	45,155
FUNDS			
Unrestricted funds	16	70,826	44,968
Restricted funds	16	123	187
		70,949	45,155

Signed on behalf of the Board of Trustees

  
Trustee - Sir Ian Wood

14 SEPTEMBER 2012  
Date

THE WOOD FAMILY TRUST  
CONSOLIDATED CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2012

	Note	2012 £'000	2011 £'000
<b>Net cash inflow from operating activities</b>			
Net incoming resources for the year		26,808	1,013
Investment income		(992)	(438)
Depreciation of tangible fixed assets		11	4
(Increase)/ decrease in debtors		(5,186)	1,539
Increase/ (decrease) in creditors		610	(364)
		<u>21,251</u>	<u>1,754</u>
<b>Returns on investment and servicing of finance</b>			
Interest receivable & income on fixed asset investments		992	438
		<u>22,243</u>	<u>2,192</u>
<b>Capital expenditure</b>			
Purchase of fixed assets		(36)	(30)
		<u>22,207</u>	<u>2,162</u>
<b>Investment activities</b>			
Investments acquired		(3,487)	(2,784)
Investment disposals		22,161	-
		<u>18,674</u>	<u>(2,784)</u>
<b>Increase/ (decrease) in cash and cash equivalents</b>	17	<u>40,881</u>	<u>(622)</u>

THE WOOD FAMILY TRUST  
NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012

1. ACCOUNTING POLICIES

(a) *Basis of accounts preparation*

The accounts are prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and in accordance with applicable accounting standards, the Charities Accounts (Scotland) Regulations 2006 and the Statement of Recommended Practice - Accounting and Reporting by Charities (revised 2005).

(b) *Consolidation*

These accounts consolidate the results of WFT Africa and Rwanda Tea Investments, Scottish charities under common control, and WFT Trading Limited.

(c) *Incoming resources*

i) Donations and legacies

Donations and legacies are included in the Statement of Financial Activities in the year in which they are receivable.

ii) Investment income

Income from investments is included in the Statement of Financial Activities in the year in which it is receivable. Investment income includes the computed tax credit and tax deducted at source.

(d) *Resources expended*

Liabilities are recognised when the charity has an obligation to make a payment to a third party.

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any irrecoverable VAT.

Expenditure is directly attributed to the relevant category in the Statement of Financial Activities where practical. Other expenditure is allocated on a pro-rata basis based on the anticipated allocation between the 3 main areas of investment

Costs of generating funds comprise those costs directly attributable to managing the investment portfolio and raising investment income.

Grants or instalments of grants offered in connection with projects with institutions are charged to the Statement of Financial Activities in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attached are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as contingent liabilities, but not accrued as expenditure.

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

(e) *Taxation*

The Trust is recognised by HM Revenue & Customs as a charity and as a consequence of the tax reliefs available in relation to current year income is not liable to taxation.

THE WOOD FAMILY TRUST  
NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012

1. ACCOUNTING POLICIES (continued)

(f) *Tangible fixed assets and depreciation*

Fixed assets costing £10,000 or more are capitalised at cost. The cost of fixed assets is written off by equal monthly instalments over their expected useful lives as follows:

Motor vehicles	4 years
----------------	---------

(g) *Fixed asset investments*

Fixed asset investments are included at market value at the year end. Gains and losses on disposal or revaluation of investments are charged or credited to the Statement of Financial Activities and form part of the fund in which the asset is held.

(h) *Foreign currencies*

Assets, liabilities, revenues and costs denominated in foreign currencies are recorded at the rates of exchange ruling at the dates of the transactions; monetary assets and liabilities at the balance sheet date are translated at the year-end rate of exchange. The resulting profits or losses are dealt with in the Statement of Financial Activities.

(i) *Joint arrangements*

Where the charity enters into a joint arrangement, such that it carries out activities in partnership with other bodies, without forming a separate legal partnership, then the charity's gross share of the incoming resources and resources expended and the assets and liabilities are included in the accounts.

(j) *Funds*

Unrestricted funds include incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. These funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds are to be used for specific purposes as laid down by the donor.

(k) *Pensions*

Eligible employees are members of defined contribution pension schemes. Pension costs charged to the Statement of Financial Activities represents the contributions payable by the Trust in the year.



THE WOOD FAMILY TRUST  
NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012

2. VOLUNTARY INCOME

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Donations - unrestricted	23,188	1,734	23,188	1,734
Gift Aid on donations - unrestricted	4,925	32	4,925	32
Donations - restricted	58	293	58	293
	<u>28,171</u>	<u>2,059</u>	<u>28,171</u>	<u>2,059</u>

In addition to the above the Trust benefits from certain administrative and finance functions from John Wood Group PLC and JW Holdings Ltd which are provided without charge.

3. INVESTMENT INCOME

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Investment income	353	370	353	370
Bank interest receivable	639	68	639	68
	<u>992</u>	<u>438</u>	<u>992</u>	<u>438</u>

THE WOOD FAMILY TRUST  
NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012

4. CHARITABLE ACTIVITIES

Group	Miscellaneous grants & capacity support costs £'000	Making markets work for the poor £'000	Volunteering overseas & global citizenship £'000	Developing young people in Scotland £'000	2012 Total £'000
Grants payable (note 5)	2	146	34	857	1,039
Direct costs:					
Staff	-	422	-	-	422
Consultancy	113	115	-	-	228
Travel	-	25	-	-	25
Miscellaneous expenses	-	1	-	-	1
YPI Programme:					
Staff	-	-	-	74	74
Consultancy	-	-	-	41	41
Travel	-	-	-	11	11
Press and publicity	-	-	-	15	15
Miscellaneous expenses	-	-	-	8	8
Enterprise/Education programme:					
Consultancy	-	-	-	83	83
Miscellaneous expenses	-	-	-	1	1
Support costs:					
Staff	-	84	62	62	208
Training and development	-	17	3	4	24
Insurance	-	6	1	2	9
Travel	-	49	4	4	57
Press and publicity	-	2	3	2	7
Database	-	6	1	1	8
Miscellaneous expenses	-	25	4	5	34
Depreciation	-	6	-	-	6
Exchange losses	-	21	2	1	24
	<u>115</u>	<u>925</u>	<u>114</u>	<u>1,171</u>	<u>2,325</u>

**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**4. CHARITABLE ACTIVITIES (continued)**

Trust	Miscellaneous grants & capacity support costs £'000	Making markets work for the poor £'000	Volunteering overseas & global citizenship £'000	Developing young people in Scotland £'000	2012 Total £'000
Grants payable (note 5)	2	988	34	857	1,881
Direct costs:					
Consultancy	113	-	-	-	113
YPI Programme:					
Staff	-	-	-	74	74
Consultancy	-	-	-	41	41
Travel	-	-	-	11	11
Press and publicity	-	-	-	15	15
Miscellaneous expenses	-	-	-	8	8
Enterprise/Education programme:					
Consultancy	-	-	-	83	83
Miscellaneous expenses	-	-	-	1	1
Support costs:					
Staff	-	-	62	62	124
Training and development	-	-	3	4	7
Insurance	-	-	1	2	3
Travel	-	-	4	4	8
Press and publicity	-	-	3	2	5
Database	-	-	1	1	2
Miscellaneous expenses	-	-	4	5	9
Exchange losses	-	-	2	1	3
	<u>115</u>	<u>988</u>	<u>114</u>	<u>1,171</u>	<u>2,388</u>

Grants payable by the Trust includes £983,000 (2011:£713,000) payable to WFT Africa and £5,000 payable to Rwanda Tea Investments which have been eliminated on consolidation.

THE WOOD FAMILY TRUST  
NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012

4. CHARITABLE ACTIVITIES (continued)

The comparative figures for 2011 were:

Group	Miscellaneous grants & capacity support costs £'000	Making markets work for the poor £'000	Volunteering overseas & global citizenship £'000	Developing young people in Scotland £'000	2011 Total £'000
Grants payable (note 5)	431	199	19	(108)	541
Direct costs:					
Staff	-	301	-	-	301
Consultancy	53	29	-	-	82
Travel	-	44	-	-	44
Miscellaneous expenses	-	4	-	-	4
YPI Programme:					
Staff	-	-	-	32	32
Consultancy	-	-	-	26	26
Travel	-	-	-	4	4
Press and publicity	-	-	-	2	2
Miscellaneous expenses	-	-	-	5	5
Enterprise/Education programme:					
Consultancy	-	-	-	68	68
Support costs:					
Staff	-	85	71	71	227
Training and development	-	5	1	1	7
Insurance	-	4	1	2	7
Travel	-	31	7	8	46
Press and publicity	-	-	1	-	1
Database	-	3	-	1	4
Miscellaneous expenses	-	25	3	3	31
Depreciation	-	2	-	-	2
Exchange losses	-	23	2	2	27
	<u>484</u>	<u>755</u>	<u>105</u>	<u>117</u>	<u>1,461</u>

**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**4. CHARITABLE ACTIVITIES (continued)**

Trust	Miscellaneous grants & support costs £'000	Making markets work for the poor £'000	Volunteering overseas & global citizenship £'000	Developing young people in Scotland £'000	2011 Total £'000
Grants payable (note 5)	431	713	19	(108)	1,055
Direct costs:					
Consultancy	53	-	-	-	53
YPI Programme:					
Staff	-	-	-	32	32
Consultancy	-	-	-	26	26
Travel	-	-	-	4	4
Press and publicity	-	-	-	2	2
Miscellaneous expenses	-	-	-	5	5
Enterprise/Education programme:					
Consultancy	-	-	-	68	68
Support costs:					
Staff	-	-	71	71	142
Training and development	-	-	1	1	2
Insurance	-	-	1	2	3
Travel	-	-	7	8	15
Press and publicity	-	-	1	-	1
Database	-	-	-	1	1
Miscellaneous expenses	-	-	3	3	6
Exchange losses	-	-	2	2	4
	<u>484</u>	<u>713</u>	<u>105</u>	<u>117</u>	<u>1,419</u>

THE WOOD FAMILY TRUST  
NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012

5. GRANTS

Group	Grants Awarded No	2012 £'000	Grants awarded No	2011 £'000
Grants to institutions:				
Marking markets work for the poor	3	146	2	199
Volunteering overseas	21	33	13	17
Developing young people in Scotland	55	857	46	140
Grants cancelled	-	-	-	(248)
Miscellaneous grants:				
Aberdeen City Gardens Trust	-	-	1	412
Other miscellaneous grants	2	2	3	19
	<u>81</u>	<u>1,038</u>	<u>65</u>	<u>539</u>
Grants to individuals:				
Volunteering overseas	1	1	2	2
Total	<u>82</u>	<u>1,039</u>	<u>67</u>	<u>541</u>

Trust	Grants Awarded No	2012 £'000	Grants awarded No	2011 £'000
Grants to institutions:				
Making markets work for the poor	2	988	1	713
Volunteering overseas	21	33	13	17
Developing young people in Scotland	55	857	46	140
Grants cancelled	-	-	-	(248)
Miscellaneous grants:				
Aberdeen City Gardens Trust	-	-	1	412
Other miscellaneous grants	2	2	3	19
	<u>80</u>	<u>1,880</u>	<u>64</u>	<u>1,053</u>
Grants to individuals:				
Volunteering overseas	1	1	2	2
Total	<u>81</u>	<u>1,881</u>	<u>66</u>	<u>1,055</u>

**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**6. GOVERNANCE COSTS**

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Auditors' remuneration	16	12	10	3
Legal	6	7	4	-
Overseas Compliance Services	8	4	-	-
	<u>30</u>	<u>23</u>	<u>14</u>	<u>3</u>

**7. NET MOVEMENT IN TOTAL FUNDS FOR THE YEAR *is stated after charging:***

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Auditors' remuneration				
- audit fees	14	12	8	3
- non-audit fees	2	-	2	-
	<u>16</u>	<u>12</u>	<u>10</u>	<u>3</u>

**8. STAFF COSTS AND NUMBERS**

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Staff costs:				
Wages and salaries	638	501	228	193
Social security	25	23	25	17
Other pension costs	39	17	21	11
	<u>702</u>	<u>541</u>	<u>274</u>	<u>221</u>

The average number of persons employed by the Trust during the year was as follows:

	Group		Trust	
	2012 No	2011 No	2012 No	2011 No
Management & administration	<u>12</u>	<u>10</u>	<u>5</u>	<u>5</u>

During the year 4 employees within the group received emoluments of over £60,000 (2011 - 3). Pension contributions totalling £32,607 were paid into personal pension schemes in respect of 3 of these individuals. The Trustees consider that it would be operationally sensitive to disclose any further remuneration information in respect of these individuals.



**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**9. TRUSTEES' EMOLUMENTS AND EXPENSES**

The Trustees received no remuneration from the Trust during the year.

The Chairman was reimbursed expenses amounting to £nil (2011 - £222).

No other Trustee received expenses from the Trust during the current or previous year.

**10. LOSSES ON INVESTMENT ASSETS**

	2012 £'000	2011 £'000
Realised loss arising on disposals	(443)	-
Unrealised (losses)/gains arising on revaluation	(524)	10,647
	<u>(967)</u>	<u>10,647</u>

**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**11. INVESTMENTS**

	<b>Group and Trust</b>	
	<b>2012</b>	<b>2011</b>
	<b>£'000</b>	<b>£'000</b>
Market value at 1 April 2011	38,188	24,757
Additions at cost	3,487	2,784
Disposals at opening value	(22,604)	-
Net unrealised investment (losses)/ gains on revaluation	(524)	10,647
Market value at 31 March 2012	<u>18,547</u>	<u>38,188</u>

The market value of investments at 31 March 2012 comprises:

	<b>Group and Trust</b>	
	<b>2012</b>	<b>2011</b>
	<b>£'000</b>	<b>£'000</b>
Listed equity investments	3,358	22,605
Managed funds	15,094	15,335
Cash deposits	95	248
	<u>18,547</u>	<u>38,188</u>

The listed equity investments which were disposed during the year comprised ordinary shares in John Wood Group PLC which were donated by Sir Ian Wood.

	<b>Trust</b>	
	<b>2012</b>	<b>2011</b>
	<b>£'000</b>	<b>£'000</b>
Investment in subsidiary undertakings	<u>-</u>	<u>-</u>

WFT Trading Ltd, a wholly owned subsidiary company, was incorporated on 19 December 2011. There is one ordinary share in issue acquired by Wood Family Trust for £1. The company did not trade during the year and was dormant at 31 March 2012.

Rwanda Tea Investments, a company limited by guarantee, was incorporated on 26 January 2012 and Wood Family Trust is the sole member. The value of the reserves at 31 March 2012, and profit for the period then ending is £5,000.

**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**12. TANGIBLE FIXED ASSETS**

	Motor Vehicles Total £'000
<b>Group</b>	
<b>COST</b>	
At 1 April 2011	30
Additions	36
At 31 March 2012	66
<b>DEPRECIATION</b>	
At 1 April 2011	4
Charge for year	11
At 31 March 2012	15
Net book values at:	
31 March 2012	51
31 March 2011	26

The motor vehicles are located in Africa for use for the purposes of local projects.

**13. DEBTORS**

	<b>Group</b>		<b>Trust</b>	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Prepayments and accrued income	5,393	207	5,283	181

Accrued income of £39,000 (2011 - £85,000) is receivable after more than one year.

WFT Africa and the Gatsby Charitable Foundation have entered into a partnership to develop the Tea Sector in Tanzania. Both parties are to contribute equally to the agreed costs of the project and other debtors at the year end includes £98,024 (2011: creditor of £49,809), of expenditure incurred in excess of amounts received from Gatsby, as follows:

	2012 £	2011 £
Chai project		
Creditor brought forward	49,809	43,846
Received from the Gatsby Charitable Foundation	226,543	328,755
Share of agreed costs of Chai project	(374,376)	(322,792)
(Debtor)/creditor carried forward	£(98,024)	£ 49,809

**THE WOOD FAMILY TRUST**

**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**14. CREDITORS: *amounts falling due within one year***

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Grants payable	780	530	637	471
Taxation and social security	7	6	7	6
Trade creditors	51	19	33	2
Accruals and deferred income	44	34	32	24
Other creditors	167	50	-	-
	<u>1,049</u>	<u>639</u>	<u>709</u>	<u>503</u>

WFT Africa and the Gatsby Charitable Foundation have entered into a partnership to develop the Tea Sectors in Rwanda. Both parties are to contribute equally to the agreed costs of the projects and other creditors at the year end includes £167,376 (2011: debtor of £22,165), received from Gatsby in advance of expenditure being incurred, as follows:

Imbarutso project	2012 £	2011 £
Debtor brought forward	(22,165)	-
Received from the Gatsby Charitable Foundation	323,635	-
Share of agreed costs of Imbarutso project	<u>(134,094)</u>	<u>(22,165)</u>
Creditor/(debtor) carried forward	<u>£ 167,376</u>	<u>£ (22,165)</u>

**15. CREDITORS: *amounts falling due after more than one year***

	Group		Trust	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Grants payable	<u>542</u>	<u>342</u>	<u>397</u>	<u>198</u>

**THE WOOD FAMILY TRUST**

**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**16. MOVEMENT IN FUNDS**

	Unrestricted Funds £'000	Restricted Funds £'000	2012 £'000	2011 £'000
<b>Group</b>				
At 1 April 2011	45,010	187	45,197	33,537
Incoming resources	29,105	58	29,163	2,497
Resources expended	(2,233)	(122)	(2,355)	(1,484)
Other recognised losses	(967)	-	(967)	10,647
At 31 March 2012	<u>70,915</u>	<u>123</u>	<u>71,038</u>	<u>45,197</u>
<b>Trust</b>				
At 1 April 2011	44,968	187	45,155	33,433
Incoming resources	29,105	58	29,163	2,497
Resources expended	(2,280)	(122)	(2,402)	(1,422)
Other recognised losses	(967)	-	(967)	10,647
At 31 March 2012	<u>70,826</u>	<u>123</u>	<u>70,949</u>	<u>45,155</u>

Restricted funds are for the Enterprise Education & YPI projects.

**Analysis of net assets between funds**

	Unrestricted Funds £'000	Restricted Funds £'000	2012 £'000	2011 £'000
<b>Group</b>				
Investments	18,547	-	18,547	38,188
Tangible fixed assets	51	-	51	26
Current assets	53,862	169	54,031	7,964
Current liabilities	(1,003)	(46)	(1,049)	(639)
Long term liabilities	(542)	-	(542)	(342)
At 31 March 2012	<u>70,915</u>	<u>123</u>	<u>71,038</u>	<u>45,197</u>
<b>Trust</b>				
Investments	18,547	-	18,547	38,188
Current assets	53,339	169	53,508	7,668
Current liabilities	(663)	(46)	(709)	(503)
Long term liabilities	(397)	-	(397)	(198)
At 31 March 2012	<u>70,826</u>	<u>123</u>	<u>70,949</u>	<u>45,155</u>

**THE WOOD FAMILY TRUST**  
**NOTES ON THE CONSOLIDATED ACCOUNTS - 31 MARCH 2012**

**17. ANALYSIS OF CHANGES IN CASH IN YEAR**

	<b>Group</b>	
	<b>2012</b>	<b>2011</b>
	<b>£'000</b>	<b>£'000</b>
Cash at bank and in hand at 1 April 2011	7,757	8,379
Increase/ (decrease) in cash and cash equivalents	40,881	(622)
At 31 March 2012	<u>48,638</u>	<u>7,757</u>

	<b>Trust</b>	
	<b>2012</b>	<b>2011</b>
	<b>£'000</b>	<b>£'000</b>
Cash at bank and in hand at 1 April 2011	7,487	8,232
Increase/ (decrease) in cash and cash equivalents	40,738	(745)
At 31 March 2012	<u>48,225</u>	<u>7,487</u>

**18. RELATED PARTY TRANSACTIONS**

**Control**

Throughout the year the Trust was controlled by the Board of Trustees.

**Transactions**

During the year the Trust had transactions with related parties as included in note 9.

The Trust has taken advantage of the exemption contained in Financial Reporting Standard No 8 from disclosing transactions with its subsidiary undertaking WFT Africa.

The following statement does not form part of  
the audited accounts of the charity



**THE WOOD FAMILY TRUST**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2012**

	Miscellaneous grants & capacity support costs £'000	Making markets work for the poor Sub Saharan £'000	Volunteers overseas & global citizenship £'000	Developing young people in Scotland £'000	2012 £'000	2011 £'000
<b>INCOME</b>						
Donations					23,246	2,027
Gift Aid					4,925	32
Investment income					353	370
Bank interest receivable					639	68
<b>TOTAL INCOME</b>					<b>29,163</b>	<b>2,497</b>
<b>CHARITABLE EXPENDITURE</b>						
Grants payable	2	988	34	857	1,881	1,055
<b>DIRECT COSTS</b>						
Staff	-	-	-	74	74	32
Consultancy	113	-	-	124	237	147
Travel	-	-	-	11	11	4
Press & Publicity	-	-	-	15	15	2
Miscellaneous expenses	-	-	-	9	9	5
<b>SUPPORT COSTS</b>						
Staff	-	-	62	62	124	142
Training & development	-	-	3	4	7	2
Insurance	-	-	1	2	3	3
Travel	-	-	4	4	8	15
Press and publicity	-	-	3	2	5	1
Database	-	-	1	1	2	1
Miscellaneous expenses	-	-	4	5	9	6
Exchange gains	-	-	2	1	3	4
	<b>115</b>	<b>988</b>	<b>114</b>	<b>1,171</b>	<b>2,388</b>	<b>1,419</b>
<b>GOVERNANCE</b>						
Audit	-	-	5	5	10	3
Legal	-	-	2	2	4	-
	<b>-</b>	<b>-</b>	<b>7</b>	<b>7</b>	<b>14</b>	<b>3</b>
<b>TOTAL EXPENDITURE</b>	<b>115</b>	<b>988</b>	<b>121</b>	<b>1,178</b>	<b>2,402</b>	<b>1,422</b>
<b>NET INCOME</b>					<b>26,761</b>	<b>1,075</b>
<b>OTHER GAINS (Losses) / gains on investment assets</b>					<b>(967)</b>	<b>10,647</b>
<b>SURPLUS FOR YEAR</b>					<b>25,794</b>	<b>11,722</b>